

**Office of the Secretary Manager  
Kittitas Reclamation District Board of Directors Meeting  
August 11, 2020 Minutes**

The Board of Directors of the Kittitas Reclamation District (KRD) met in Regular Session on August 11, 2020 at 1:00 p.m. Attending the meeting via conference call, were Division Three Director and Chairman Fred Schnebly, Division One Director and Vice Chairman Mark Hansen, Division Four Director Larry Bland, Division Five Director Brad Haberman, Division Two Director Sherry Swanson, Secretary Manager Urban Eberhart, Assistant Manager Kevin Eslinger, Field Supervisor Bob Main, Treasurer Stacy Berg, Water Master Robby Main, GIS Specialist Roger Satnik and Legal Counsel Jeff Slothower. Also, in attendance was land owner Mark Charlton.

The agenda was approved with the addition of an executive session for reasons consistent with RCW 42.30.110(1)(i):(i). The motion was made by Director Hansen and the second was made by Director Haberman. The motion passed unanimously.

Mr. Eberhart presented the Oath of Office document for Division 2 Director, Sherry Swanson which was signed and notarized.

The minutes for the July 7, 2020 Board Meeting were approved as amended with a motion made by Director Haberman, the second was made by Director Swanson. The motion passed unanimously.

Public Comment: The KRD submitted the question posed by Mary Minor at the last meeting regarding the calculation of interest on assessments to the Washington State Auditor's Office. The response suggested the KRD to speak to legal counsel to obtain the answer. The issue is still ongoing and the KRD will continue to gather information and report back.

Landowner Mark Charlton welcomed Director Swanson.

Water Master Report: The five reservoirs are at 64% capacity. Storage is at 103.7% of average. Precipitation at the reservoirs from August 1<sup>st</sup> to date is 1.05 inches, or 103% of average. Precipitation for the water year to date is 225.02 inches, or 103% of average. We are currently running the system at 1021 cfs after the diversion credits and have a remaining balance of 52,196 cfs remaining in our bucket.

Maintenance Report: Maintenance crews have been working in the Upper County clearing the right of way on the far side of the canal. They have been mowing and weeding, treating ditches for aquatic weeds, and bridge maintenance. The crew is also working on the developing and building an aquatic weed cleaning bucket.

Secretary Manager's Activity Report: After reviewing the latest order, Legal Counsel Slothower recommended the board extend the Covid Resolution through the October Board Meeting since there is no expectation that it will be re-evaluated before the upcoming board meeting. Director Haberman made a motion to extend the emergency declaration through the October Meeting. A second was made by Director Hansen, the motion passed unanimously. Crews are still following the social distancing protocols, there have not been any employees who have tested positive for Covid.

The KRD participated in the Upper Yakima River Basin Emergency Action Plan Notification Drill on July 10<sup>th</sup>. The emphasis on this drill was to test and refine the communication during an emergency.

The Yakima Basin Integrated Plan Partners and the KRD are working with Guenther Creative and on July 14<sup>th</sup> the filming began for a video that will be used for virtual tours.

On July 16<sup>th</sup>, the Advisory Group on Water Trust, Banking & Transfers met. It is unknown if this will be a priority during the next legislative session.

Marcella Bolenbaugh is an intern working for Anheuser-Busch who has been working with the Yakima Basin Integrated Plan. On July 20<sup>th</sup>, she met with the group to learn more about the Integrated Plan and how it helps the Hops Industry. She will be collaborating on ways that Anheuser-Busch may be able to work with the group in the future.

The Marine Fisheries Advisory Committee Columbia Basin Partnership Meeting was held by Webinar on August 6<sup>th</sup>. The final report is being developed now. The report is expected to be complete in September.

The Water Right Marketing Panel – Water Law is scheduled to meet on August 28<sup>th</sup> in Central Washington to discuss water marketing.

Director Hansen made a motion to submit the proposal for the joint board between the KRD and Westside Irrigating Company. A second was made by Director Swanson, the motion passed unanimously.

The Upper Yakima System Storage (UYSS) Phase II program study is continuing through additional analysis at key locations. Jacobs Engineer David Allison has been participating on the HDR work that is being done by the United States Bureau of Reclamation (USBR) on the analysis of water wheeling. The report is expected to be complete by August 19<sup>th</sup>.

The Tucker Creek Temporary Fish Passage is at the supplementation site near Easton. The KRD is working with the Yakama Nation, who have planted 500 Coho Salmon in Tucker Creek above and an additional 500 below the canal. The KRD has also been working with Trout Unlimited and the Salmon Recovery Board to design and build a fish passage. The Hydraulic Project Approval (HPA) has been submitted to the Department of Fish and Wildlife (WDFW). Jacobs Engineering is working on the National Historic Preservation Act (NHPA) Permit, which is expected to be complete by October 1<sup>st</sup>.

On July 20<sup>th</sup> there was a Yakima Basin Focused Managed Aquifer Recharge Assessment Taneum Stakeholders Meeting. The critical field work funding is in place to drill wells, monitor and obtain further information. There were several agencies in attendance for the meeting and are coordinating work.

Project Updates: Director Bland made a motion to approve the certificate of substantial completion and relief of responsibility for the South Branch Phase I Reach 2-5. A second was made by Director Haberman, the motion passed unanimously.

The State Environmental Policy Act (SEPA) Notice and the Final Determination of Non-Significance (DNS) for the South Branch Phase II Kittitas Reclamation District Tributary Supplementation Program - South Branch Canal Piping Project - Robinson Creek Siphon to Manastash Creek Siphon.

An invitation to bid was publicized on August 11<sup>th</sup> and the bid opening will be on September 4<sup>th</sup> for Project 33-SBC-1004 which is a piping project from Robinson Canyon to South Branch 10.4.

Treasurer's Report: The Directors' monthly payroll vouchers were presented for signatures. Summary Vouchers for the June 2020 expenses and the July 2020 payroll which included check numbers 44390-44466, direct deposit numbers 9901935 through 9901951 in the sum of \$419,539.82 were approved with a motion made by Director Bland. The second was made by Director Hansen, the motion passed unanimously.

Old Business: Treasurer Berg presented an updated 2020 Foreclosure List to the Board. There was a brief discussion regarding how to move forward with collections. Director Haberman made a motion to begin the foreclosure process with the remaining account. A second was made by Director Bland, the motion passed unanimously.

The Exit Conference for the 2019 Audit was completed on August 11<sup>th</sup> and the report will be published shortly. There were no findings in the audit report.

New Business: There was no new business.

Other Business: The Board adjourned to Executive Session at 1:58 p.m. for 10 minutes per RCW 42.30.110(1)(i):(i) there was a motion made by Director Haberman and a second made by Director Bland. The motion passed unanimously. The Board returned to Regular Session at 2:08 p.m. with a motion made by Director Haberman, and the second was made by Director Bland. The motion passed unanimously.

All business having been concluded the meeting was adjourned.

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Mr. Schnebly KRD Board of Directors Chairman

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Mr. Eberhart KRD Secretary Manager