

**Office of the Secretary Manager  
Kittitas Reclamation District Board of Directors Meeting  
June 9, 2020 Minutes**

The Board of Directors of the Kittitas Reclamation District (KRD) met in Regular Session on June 9, 2020 at 1:00 p.m. Attending the meeting via conference call, were Division Three Director and Chairman Fred Schnebly, Division One Director and Vice Chairman Mark Hansen, Division Four Director Larry Bland, Division Five Director Brad Haberman, Secretary Manager Urban Eberhart, Assistant Manager Kevin Eslinger, Field Supervisor Bob Main, Treasurer Stacy Berg, Water Master Robby Main, GIS Specialist Roger Satnik and Legal Counsel Jeff Slothower. Also, in attendance was KRD land owner Mary Minor.

The agenda was approved with a motion that was made by Director Haberman and the second was made by Director Bland. The motion passed unanimously.

The minutes for the May 5, 2020 Board Meeting were approved with a motion made by Director Bland, the second was made by Director Haberman. The motion passed unanimously.

Public Comment: Landowner Mary Minor explained to the board that her assessment payment was hand delivered to the payment box on May 1<sup>st</sup> and felt that the interest during the current state of events warranted a reconsideration to the extent of the interest that was applied to her bill. After a lengthy discussion the board determined that the conversation would be discussed further outside the board meeting and a response would be provided by the next board meeting.

Water Master Report: The five reservoirs are at 95% capacity. Storage is at 105.4% of average. Precipitation at the five reservoirs for June 1<sup>st</sup> to date is .60 inches, or 30% of average and 8% of the months average. Precipitation for the water year to date is 215.27 inches, or 104% of average. Prorating was set at 92% at the last river operations meeting. Storage control is anticipated to begin within the next couple weeks.

Maintenance Report: Maintenance crews have been repairing and building various bridges. Weeding and spraying is done on a continual basis. There was also an access road built for dump trucks in the Naneum Right of Way so that they no longer need to access the area through adjacent landowners.

Secretary Manager's Activity Report: Mr. Eberhart reported that the staff has continued to work according to the COVID Emergency Operating Procedures that are in effect. The most recent order, requires that all employees wear a mask if they are within 6 feet of anyone else. It is understood that the latest order would be enforced by the Department of Labor and Industries. The governor has also extended the open public meetings declaration until June 17th. Director Haberman made a motion to extend the emergency declaration until the next board meeting. A second was made by Director Hansen, the motion passed unanimously.

On May 8<sup>th</sup>, Mr. Eberhart provided a tour of KRD and some of the Upper Yakima Basin Integrated Plan sites to Janine Empel, the Department of Ecology Liaison to the United States Bureau of Reclamation (USBR). A similar tour was conducted for Madison Moore, Washington State Department of Agriculture (WSDA) Economist on May 12<sup>th</sup>. She is now setting up a meeting with the Pacific Northwest Laboratory, the Idaho National Laboratory and KRD to ensure that they are aware of what we are working on.

The Tri-State Meeting was conducted via teleconference on May 15<sup>th</sup>.

On June 2<sup>nd</sup> & 3<sup>rd</sup>, Mr. Eberhart participated in the Marine Fisheries Advisory Committee Columbia Basin Partnership Meeting. The report is expected to be complete by October.

The Advisory Group on Water Trust, Banking & Transfers meeting is scheduled to be held on June 10<sup>th</sup>.

The Upper Yakima System Storage (UYSS) Phase II has had several meetings and continues to examine parameters for possible sites. Further information will be forthcoming.

KRD Consultants Walter Larrick and Joel Hubble continue to work in conjunction with other agencies on the Water Supply Framing Process. Currently they are including calculations for filling an additional 20,000 acre feet of water storage in the Upper Yakima System.

The final draft for the Yakima Basin Focused Managed Aquifer Recharge Assessment is awaiting the final review. The Taneum continues to be the highest priority. Once the report is finalized it will be made available.

Irrigation districts were recently given the ability to apply for Natural Resources Conservation Service (NRCS) funding. The KRD was included in an application which required that the grant be matched. If the funds are granted to the KRD, the matching funds will be covered by federal funding. Director Hansen made a motion to approve the May 29, 2020 commitment letter. A second was made by Director Bland, the motion passed unanimously.

Project Updates: Director Bland made a motion to accept the South Branch Phase I Reach 2-5 Change Order #4 which allows the purchase of the liner to finish the project. A second was made by Director Hansen, the motion passed unanimously.

Change Order #5 allows the contractor to deliver 3,585 tons of crushed rock to use for Reach 4 or 5 construction and the amount increased by \$43,288.88. Director Hansen made a motion to accept Change Order #5. A second was made by Director Bland, the motion passed unanimously.

The North Branch Phase III B&C had Change Order #2 which had a decrease of \$22,460.00 due to a check structure which was eliminated and a change to the fencing. Director Haberman made a motion to approve Change Order #2. A second was made by Director Hansen, the motion passed unanimously.

Change Order #3 allows for additional fencing along the Yakima Firing Range for the North Branch Phase III B&C in the amount of \$3,134.00. A motion was made by Director Haberman to approve Change Order #3. A second was made by Director Bland, the motion passed unanimously.

Director Haberman made a motion to approve the Physical Completion Letter for Belsaas & Smith on the Project No. 33-NBC-1004 / Contract No. KRD 2020.GC-01. A second was made by Director Hansen, the motion passed unanimously.

Treasurer's Report: The Directors' monthly payroll vouchers were presented for signatures. Summary Vouchers for the April 2020 expenses and the May 2020 payroll which included check numbers 44228-44303, direct deposit numbers 9901893 through 9901909 in the sum of \$446,387.15 were approved with a motion made by Director Bland. The second was made by Director Haberman, the motion passed unanimously.

Old Business: Treasurer Berg presented an updated 2020 Foreclosure List to the Board. There was a brief discussion regarding how to move forward with

collections during the COVID-19 pandemic. The board elected to table the discussion until the next board meeting.

Zirkle Fruit has been in contact with the neighbors bordering them for the fence project and submitted a Use License Permit. Director Hansen made a motion allow Mr. Eberhart and Legal Counsel Slothower to finish the Use License and proceed forward. A second was made by Director Bland, the motion passed unanimously.

The Use License Permit for the elk fence that was submitted by Chiawana Orchard was presented to the board.

The Call for Vehicle Bids and Specifications was presented to the board for the budgeted purchase of 2 vehicles. Director Bland made a motion to publish the Call for Bids. A second was made by Director Haberman, the motion passed unanimously.

Director Hansen made a motion to make the 2020 United States Bureau of Reclamation (USBR) Construction Payment in the amount of \$53,368.02. A second was made by Director Bland, the motion passed unanimously.

Director Bland made a motion to pay the 2020 USBR Operation and Maintenance Payment in the amount of \$174,704.90. A second was made by Director Hansen, the motion passed unanimously.

Director Haberman made a motion to pay the 2020-2021 Washington Farm Bureau Retro Safety Enrollment. A second was made by Director Hansen, the motion passed unanimously.

New Business: There was no new business.

Other Business: All business having been concluded the meeting was adjourned.

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Mr. Schnebly KRD Board of Directors Chairman

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Mr. Eberhart KRD Secretary Manager